

EMERGENCY PLAN

PREPARATION

All team managers are responsible for ensuring they have with them at all training sessions and all matches the following:

- a) Emergency contact cards for every player
- b) First Aid kit
- c) A mobile phone (or immediate access to one)

ACTIONS IN THE EVENT OF AN INCIDENT

Quickly make a note of the time of the incident. Ensure no one else is in danger.

Determine whether the injured or sick person is CONSCIOUS OR UNCONSCIOUS, BREATHING OR NOT BREATHING, BLEEDING OR NOT BLEEDING

An AMBULANCE must be called IMMEDIATELY using 999 if the injured or sick person is UNCONSCIOUS or NOT BREATHING. We consider junior footballers to be children regardless of age. Make a note of the time of the call.

Emergency access to Kenton School Sports Field is via the public bridleway adjacent to Manor Farm Cottages, Kenton NE3 3EB.

Emergency access to Kingston Park Open Spaces is via the Park & Ride car park at Kingston Park Metro Station, 102 Brunton Lane, Kingston Park, NE3 2SW

Send a responsible person with a mobile phone to the entrance to the emergency access. Ensure that the emergency access is clear. Do not move the injured person.

The nearest NHS Walk-In Centre is at Ponteland Road Health Centre, 169 Ponteland Road, NE5 3AE. Tel. 0191 271 9030

IF YOU ARE PLAYING AWAY FROM HOME

You should CALL the NHS 111 service if you urgently need medical help or advice but it's not a life-threatening situation. Call 111 if you need medical help fast but it's not a 999 emergency OR you think you need to go to A&E or you need another NHS urgent care service.

Police contact numbers. Emergency 999 Non Emergency 101

ADVICE NOTES

Injured players should not be carried from the field of play. They must walk off themselves. Or they may be carried off by their parent or guardian at their own risk. Otherwise an ambulance must be called.

If a parent or guardian is not in attendance, the manager should accompany the player to hospital. If no other club manager or qualified coach is present – inform the referee that you must leave with the injured player, and ask the referee to end the match.

The referee is empowered by the Northumberland FA to end the match if the injured player is not removed from the field of play by the ambulance service within 20 minutes of the incident. The match may only continue with the approval of the referee.

Do not verbally accept the blame for any incident. Requests from parents or others for information about the incident should be passed to the club secretary.

Call the Club Chair and/or Welfare Officer immediately after the incident.

Complete an incident report form within 24 hours. See 'useful documents' on club website

End